## **PRIVACY POLICY**

## PRIVACY POLICY OF POLIEDRO SERVICES B.V.

Poliedro Services (Poliedro) respects your privacy and processes personal data as a data controller in accordance with the European General Data Protection Regulation (GDPR).

Personal data could consist of the following:

- Client contact details: full name, email address and postal address and phone number;
- Personal data job application: see above, and any other personal data set out in your application;
- Any other personal data, which you may provide us.

The purposes or grounds for processing your personal data could be the following: to provide our administration services, for processing your job application and payroll services, for compliance for any legal obligations and your permission.

The storage of your personal data by Poliedro will be no longer that is necessary as required for the above purposes.

Poliedro may only share with or transfer your personal data to third parties for the reasons and purposes as mentioned above. Poliedro is not liable for the processing of your personal data by third parties. Third parties are themselves responsible for compliance with the GDPR. In addition to this Privacy Policy, our <u>General Terms and Conditions apply.</u>

Poliedro has taken appropriate actions to ensure security to protect your personal data.

Your rights as regards your personal data include the following: to review and to obtain information on your personal data, to correct and to erase your personal data as processed by us, to object to or to restrict our processing of your personal data, data portability, to submit a complaint with a supervisory authority, to withdraw your permission, and the right to know how we protect your personal data.

If you have any questions with respect to this Privacy Policy, please contact Poliedro.